



APPLICATION FORM FOR ADMISSION

Please complete all parts of this application form in
BLOCK CAPITALS

1. PERSONAL DETAILS

Please provide all the details as fully as possible as this allows us to communicate with you more efficiently.

First Name(s)		(Please affix a passport size photo here)	
Surname / Last Name			
Date of Birth			
Gender			
Nationality			
ID. Card No.			
Passport No.			
Email			
Permanent Address			
Present Address			
Telephone No.		Mobile No.	
Relationship Status		Spouse Name	

2. COURSE INFORMATION

You should provide the details of the course you want to apply

Course Name (Option 1)								
Course Name (Option 2)								
Course Name (Option 3)								
Campus								
Intake	JANUARY		MAY		SEPTEMBER		YEAR	

3. EDUCATIONAL BACKGROUND

SCHOOL / INSTITUTION ATTENDED	COURSE ATTENDED	FROM	TO

4. HIGHER EDUCATIONAL QUALIFICATIONS

You should attach copies of all certificates and transcripts.

QUALIFICATION / AWARD	AWARDING BODY	COUNTRY	FROM	TO

5. SECONDARY EDUCATION

You should provide details of your secondary education. Attach copies of GCE A/L, GCE O/L, HSC and SSC certificates.

YEAR	QUALIFICATION	AWARDING BODY	SUBJECTS	GRADE

6. FUNDING INFORMATION / SPONSOR DETAILS

Who will pay your fees? (Please circle as appropriate)

A - I am sponsored - I understand that a written proof of sponsorship is required before enrolment.

B - I am privately financed - I understand that the full fees should be paid before the course starts.

Provide the details of the person who is responsible for your welfare (sponsor).

Name of Sponsor			
Address		Stamp of Sponsor:	
Contact No.			
Email			
Relationship to the student			

7. PARENT/GUARDIAN DETAILS

You should provide the details of the parent/guardian

Name			
Permanent Address			
Present Address			
Telephone No.		Mobile No.	
Email			
Relationship to the student			

8. ENGLISH LANGUAGE QUALIFICATIONS

Please give details of the most recent English language course you have taken and give the relevant grade/score.

QUALIFICATION NAME	GRADE	AWARD DATE

9. DECLARATION

Any statements on this form which prove to be untrue or purposely misleading will cause the application to be cancelled.

I confirm that the information given in this form is true, complete and accurate; no information requested or other material information has been omitted.

Applicant's Signature		Guardian's Signature	
Date			

Note: Forms which are incorrectly completed will delay the decision making process. All applicants must carefully review the completed form, in particular check that all required information has been completed in full, with all the required documents attached.

APPLICATION CHECKLIST

Important – Please read carefully

Please remember to enclose the following documents with your application form

	Completed application form
	Copies of academic certificates and transcripts
	Copies of GCE A/L, GCE O/L, HSC and SSC certificates
	A copy of ID card/Passport
	Work experience letter (if required)
	Letter of sponsorship (if sponsored)
	One passport size photo